

## **Board of Directors**

### **Columbus Long Term Care Society**

**About Us:** Columbus Residence provides complex care, dementia care (76 beds), and independent living (23 apartments) for seniors in South Vancouver. Since 1990, CLTCS has operated as a faith-based, not-for-profit society dedicated to dignity, respect, and high-quality senior care.

**Board Overview:** The Board provides governance, strategic oversight, and financial stewardship. Directors oversee the organization's mission, quality of care, budgets, fundraising, and the hiring/performance of the Executive Director. The Board is made up of a diverse group of professionals, including accountants, lawyers, healthcare professionals, IT specialists, business owners, and more.

#### **Term & Meetings:**

- Minimum three-year term; maximum of three consecutive terms
- Must be a CLTCS member (\$25/year)
- Board meetings: Third Wednesday of each month (except July & December), 6–7:30 pm (dinner at 5:30 pm when in person) Meetings alternate between in person and zoom.
- Committee meetings: Scheduled at a mutually agreeable time and location; reports submitted in advance of Board meeting
- Time commitment: approximately 6–10 hours/month including meetings, preparation, committees, and events

#### **Board Member Roles & Responsibilities:**

- Uphold Duty of Care, Loyalty, and Obedience, act in the best interests of the organization
- Prepare for and attend meetings, actively participate in discussions
- Participate as a member of one or more Board Committees
- Take Board Governance Training modules
- Stay informed on issues, trends, and finances
- Ensure compliance with bylaws, policies, regulations, and legal obligations
- Maintain confidentiality

- Participate in fundraising initiatives and events, including planning, promotion, and donations
- Contribute skills, knowledge, and problem-solving ability to Board and committee work

**Skills & Experience Sought:**

- Board governance & policy development
- Finance/accounting and understanding of financial statements
- Strategic planning, marketing, fundraising, event management, public relations
- Legal expertise
- Computer & digital skills
- Healthcare, seniors care, or community services experience
- Governance, compliance, and risk management experience

**We also value Directors who:**

- Understand the community and seniors' needs
- Are passionate about our mission
- Commit time for meetings, committees, and events
- Are team players, direct and unbiased, with strong interpersonal, communication, and problem-solving skills
- Align with and respect our faith-based mission and values

**How to Apply:**

Submit:

1. Resume or CV
2. Letter of Intent describing interest, relevant experience, and alignment with Columbus Residence's mission

Applications are reviewed on a rolling basis.

Applications to be emailed to: [info@columbusresidence.ca](mailto:info@columbusresidence.ca)